Contents

<u>Author File</u>

<u>Program File</u>

Author File

Each shareware author must complete one author file with the name of AUTHOR.JCS containing the following information.

Author Number: Author number from www.bestzips.com. Used both to identify the author, and to FTP to BestZips.

Information Date: Communication and record of author maintenance date.

Reason for Update: Text from author to communicate the reason for update.

Name - First: Either author name or company name required.

Name - Last: Company:

City, State, Zip: Self-explanatory.

Country: Self-explanatory.

Type: Select from a drop-down list either U for US, C for Canada or O for

Other. Required.

Telephone: Self-explanatory.

Fax: Self-explanatory.

BBS: Bulletin board number if you have one. CIS: CompuServe address if you have one. Internet E-Mail: Input in id@node format. Web URL: Your http:// address if you have one.

ASP, STAR, ESC: Check all organizations of which you are a member in good standing.

Classes (up to 4 allowed): Select one or more categories for the shareware from drop down lists.

Best of Author to Vendor. The following give the author's permission to be on the "Best of" CD-ROM published by JCSM Marketing. Unless the author has an acceptable reason otherwise, we require that this permission be granted. We have to pay the rent!

Approved: Your approval.

Approval Date: Date of your approval. **Comment:** Short note up to 20 characters.

Program File

Each shareware program must have its own program file with the name of *FILENAME*.JCS. You **must** first open your AUTHOR.JCS file before you can open or create a new program file. The program file is categorized into nine different pages and a Revision Dialog Box and contains the following information.

Revision ...

Revision Date. Date of this revision.

Reason. Reason for this revision. You have up to 20 characters.

Type of Revision. Select one of either Add, Maintain, Update or Delete.

Page 1 - General

Short Description: Enter a 20 character description of the shareware. **Medium Description:** Enter a 40 character description of the shareware.

Version: Version of *this* program set.

Original Rel. Date: Original release (may be blank).

Current Rel. Date: Date of this release.

Environment (Text): Text description of program environment. A required

field, but anything is accepted.

Environment: Check buttons describing the program environment. At least

one is required.

Mem. Req. (K): Optional memory required in "K".

Hard Disk Required: Check this box if a hard disk is required.

Size(MB): Size of required hard disk space in Megabytes.

Page 2 - Zips/Screen

Zips: Up to 6 ZIPped files permitted. Actual ZIP fileames are required for all ZIP files submitted. They must correspond exactly and all files *must* be ZIPped.

Vendor: Obsolete fields. Formerly used for those authors who had a BBS version and a vendor version. Use is allowed but actively discouraged.

Size (k): Optional size of ZIP files when unZIPped.

Screens: Optional ZIP file of screen shots.

Size (k): Otional size of screen shots file when unZIPped.

Page 3 - File_ID.Diz

Enter a standard file_id.diz text file. This can be up to 10 lines with each line

no more than 45 characters long. The screen automatically breaks lines over 45 characters long. Clicking the FORMAT button deletes any lines over the 10 line maximum.

Page 4 - Long Desc.

Self-explanatory. Enter up to 150 lines of 70 characters or a maximum of 4000 characters.

Page 5 - Keywords

Self-explanatory. Enter up to 150 lines of 70 characters or a maximum of 4000 characters.

Page 6 - Registrations

Registration information. Enter up to 150 lines of 70 characters or a maximum of 4000 characters.

Page 7 - Installation

Installation information. Enter up to 150 lines of 70 characters or a maximum of 4000 characters.

Page 8 - Vendor Insts.

Vendor instructions. Enter up to 150 lines of 70 characters or a maximum of 4000 characters.

Page 9 - Permissions

Distribution permissions. Enter up to 150 lines of 70 characters or a maximum of 4000 characters.